

How will I know if my child's attendance is low?

We monitor every child's attendance very closely and if your child's attendance falls below 95% then we will contact you to discuss this.



If your child's attendance falls below 90% then it is classed as 'Persistent Absence'. We will require evidence for any absences due to illness and you should not go on holiday during term time.

We want to work with you to help your child achieve their potential in school. By working together every child can do their best.

If you would like to discuss your child's attendance and punctuality then please don't hesitate to contact our Pastoral Manager

Danielle Akers

Pastoral Manager and
Designated Safeguarding Lead

d.akers@stclemce.bham.sch.uk



Top tips for getting to school on time!

1. Make sure you get to bed early so you can get up fresh in the morning.
2. Put uniform, homework and PE kit ready the night before.
3. Set your alarm a little earlier than you think - say 10 minutes - it makes all the difference.
4. Put the breakfast things out ready for the morning - or even better come to our Breakfast Club from 8am.
5. Set off in good time so you don't have to rush.
6. If you have younger children maybe make arrangements with another family to share taking the children to school.

School Contact Details

St. Clement's C. of E. Academy,

Butlin Street, Nechells, B7 5NS

Telephone: 0121 464 4652

Fax: 0121 464 3496

www.stclemce.bham.sch.uk



Be here and be on time!

How good attendance and punctuality can help your child do well



Why are good attendance and punctuality important?

Being at school every day is important to your child's education. They benefit from well planned sequences of lessons designed to ensure that they make the best possible progress. If they are frequently absent this learning is disrupted and makes it difficult for your child to keep up.

Being on time for school is a life skill that children need to learn as early as possible. Being at school early means that they are ready for the start of lessons. Children who arrive late are often tired and miss the very important explanations at the start of lessons by teachers. This can make children anxious and worried about their learning.

What is good attendance and punctuality?

Attendance

Everyone that comes to St Clement's is expected to aim for 96% attendance.



We understand that everyone gets sick from time to time but minor coughs, colds or aches and pains should not stop your child from coming to school.

Only the most serious or contagious illnesses should keep your child away from school such as vomiting, high temperature, chicken pox etc. If your child does feel a little bit under the weather, bring them into school and let us know and we will monitor them. If their condition deteriorates we'll call you.

Punctuality



The bell goes for the start of the school day at 8:45am. You should aim to be at school for then.

The last bell goes at 8:55am and that is when we take the register and order lunches. If you arrive after this then your child is late.



If you are very late i.e. after 9:30am then your child is classed as absent. This then counts towards unauthorised absence.

What if my child is away from school?

Illness

If your child is really too poorly to come to school you must let us know first thing in the morning. You can either telephone, email or text. If the absence is going to last more than a day then we may require a doctor's note if your child has low attendance.

Holidays

We do not authorise holidays in term time under any circumstances in line with Government regulations. However, if you do decide to take your child on holiday then you need to tell us so that we do not think they are missing and report it to the Local Authority.

If your child is absent due to a holiday for more than 10 days then this will be reported to the Local authority and you may be fined.

